

November 14<sup>th</sup>, 2022

The meeting was called to order by Mayor Elva Wyandt.

Present were Village Solicitor Anthony Johnson, Village Administrator Jessi Randall, councilpeople present were Brenda Kimmich, Mike Medina, Chris Healy, Jamie Hohenberger and Nick Stephy.

Jamie made the motion to approve the minutes of the previous meeting, Mike made the second. The motion was approved.

Chris made the motion to give Erica Harman an adjustment on her water bill due to a leak, Nick made the second. The motion was approved.

Jamie made the motion to give Mary Evans an adjustment on her water bill due to a leak, Mike made the second. The motion was approved.

Nick made the motion to approve the finance statement, Jamie made the second. The motion was approved.

Resolution 22-11 was tabled.

Mike made the motion to suspend the 3 readings of Resolution 22-12 and pass as an emergency, Jamie made the second. The motion was approved. Jamie made the motion to approve Resolution 22-12, Mike made the second. The motion was approved. This resolution will allow the Village Administrator to apply for a grant with the OEPA generator grant program.

Nick made the motion to suspend the 3 readings of Resolution 22-13 and pass as an emergency, Mike made the second. The motion was approved. Mike made the motion to approve Resolution 22-13, Jamie made the second. The motion was approved. This resolution will approve the findings by the EPA and timeline for corrections.

Jamie made the motion to suspend the 3 readings of Resolution 22-14 and pass as an emergency, Nick made the second. The motion was approved. Nick made the motion to pass Resolution 22-14, Mike made the second. The motion was approved. This Resolution will allow the village to enter ODOT municipal bridge inspection program.

Jamie made the motion to approve the 3<sup>rd</sup> reading of Zoning Ordinance 851, Mike made the second. The motion was approved. This will approve time limits for building permits.

Jamie made the motion to suspend the 3 readings of Ordinance 854 and pass as an emergency, Mike made the second. The motion was approved. Mike made the motion to approve Ordinance #854, Jamie made the second. The motion was approved.

The mayor did the 2<sup>nd</sup> reading of #Ordinance 852. This is the residence requirement for the Village Administrator.

Jamie made the motion to suspend the 3 readings of Ordinance #855 and pass as an emergency, Chris made the second. Nick made the motion to approve Ordinance #855, Jamie made the second. The motion was approved. This will approve the contract for 2023 for the solicitor with no changes.

Chris made the motion to approve the bills, Nick made the second. The motion was approved.

Mike made the motion at 8:45 to adjourn, Jamie made the second. The motion was approved.

The next regular meeting will be November 28<sup>th</sup>.

# Village of Holgate

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Village Administrator  
Jessi Randall

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**Summary:** 11/14 to 11/27/2022

## **Work Completed:**

- Jessi
  - Took one weekend of water/sewer readings and plant checks
  - Assisted with Village-wide brush and leaf pickup
  - Customer service calls
  - Worked with electrician and generator supply company to gather information for application for Ohio EPA's Generator Grant Program. Application submitted 11/21/2022.
  - Created vehicle maintenance logs to better track our fleet maintenance and to maintain an accurate inventory of maintenance supplies
  - Continued compiling information for 2023 projects and budgetary items
- Tim & Chris – Downtown and Park trash pickup. Kept brush & leaf pile pushed up. Took wastewater samples to IFM. Took one weekend and two holidays of water/sewer readings and plant checks. Village-wide brush and leaf pick-up multiple days. Customer service calls. Vehicle maintenance. Building maintenance. Cleaned a plugged catch basin top to bottom on Cherry St. Continued trimming Village trees that hang in the roadways.

## **Work in Progress:**

- Working on 2023 budgetary items
- Making progress toward meeting EPA requirements for spill containment in the Water Plant chlorine room

**Respectfully Submitted by: Jessi Randall**