

July 11, 2022

The meeting was called to order at 7:07 by mayor Elva Wyandt.

Present were village Administrator Jessica Randall, councilpeople present were Chris Healy, Mike Medina, Jamie Hohenberger, Nick Stephy, Brenda Kimmick-absent.

Mike made the motion to approve the minutes of the previous meeting, Nick made the second. The motion was approved. The vote was: Nick-yes, Mike-yes, Chris-yes, Jamie-yes, Brenda-absent.

Mike made the motion to approve the finance statement, Nick made the second. The motion was approved. The vote was: Nick-yes, Jamie-yes, Chris-yes, Mike-yes, Brenda-absent.

Jessi said she did not think a time clock was needed at this time.

Chris made the motion to trade the old mower in to Holgate Implement for a new one for \$5000.00, Nick made the second. The motion was approved. The vote was: Mike-yes, Chris-yes, Nick-yes, Jamie-yes, Brenda-absent. This will keep us on the 2-year rotation schedule.

Elva and Jessi will be doing interviews for the open positions.

Jamie made the motion that if TAWA did not have the time to have the mulch away, Doug Gray would do it for \$4000.00, Mike made the second. The motion was approved. The vote was: Mike-yes, Jamie-yes, Nick-yes, Chris-yes, Brenda-absent. This would be \$2000.00 less than Tawa's quote.

Chris made the motion to accept Moyers bid of \$1000.00 to remove a dead tree on Ed Schwab's property, Jamie made the second. The motion was approved. The vote was: Mike-abstain, Chris-yes, Jamie-yes, Nick-yes, Brenda-absent.

Jamie made the motion @ 7:45 to go into executive session to discuss personnel, Mike made the second. The motion was approved. The vote was: Nick-yes, Mike-yes, Chris-yes, Jamie-yes, Brenda-absent.

Council went back into open session @ 7:55.

Mike made the motion to approve the bills, Chris made the second. The motion was approved. The vote was: Mike-yes, Chris-yes, Jamie-yes, Nick-yes, Brenda-absent.

Chris made the motion @ 8:10 to adjourn, Mike made the second. The motion was approved. The vote was: Mike-yes, Chris-yes, Nick-yes, Jamie-yes, Brenda-absent.

The next regular meeting will be July 25th @ 7:00

been continuing, for the most part, as the only "field" employee while I continue catching things up with compliance and getting Administrative items up to date. He has also been trying to teach me the Holgate-specific information I need. He's still carrying a lot, but he's been doing a great job. He's also learning how to do some of the routine daily water quality testing. Village-wide brush pick-up.

- Mike – Mowing Village properties

Work in Progress:

- Jessi
 - Lead & Copper testing coming up this week. Ten pre-selected residences from a list submitted to OEPA by past Administrator(s).
 - Continuing to get all meters and radios fully functional
 - Wells 3 & 4 need to get back online ASAP, continuing to monitor pumpage with only Wells 1 & 2
 - Interviewing 3 candidates for the Laborer position this week
- Tim – taking vacation days from July 28-August 7, assisting with meter troubleshooting
- Mike – Mowing Village properties

Upcoming work, projects, etc:

- I'm looking into a card or fob or PIN system for the bulk water filling station. Right now, it's on the "honor system" of the haulers writing down how much water they took and how often. Sally also mentioned we've had past issues of collecting payment from a few of these guys. A programmable card/fob/PIN system would allow us to cut off their access until their accounts are paid up to date.

Meetings Schedule and Purpose: We really need to have Water/Sewer, Street, and Tree committee meetings. Many issues are hanging out in limbo right now.

Old Issues and Updates: Sidewalks, dead/dying trees, junk vehicles, commercial vehicles in residential areas – all of these ordinances still need sorted out or found. Need Zoning Inspector. Need general laborer. Need our ordinances scanned and uploaded to a searchable site.

New Issues: We really should have a leak detection survey done Village-wide on the underground water system infrastructure to show OEPA we are minimizing water loss. Price has been quoted. Trying to see whether it fits into the current budget or next year's budget.

NEEDS: so many... but I'm in the process of learning the needs that carried over from the past and the needs for the near and more distant future and prioritizing them with consideration for EPA compliance, limited staff, items not budgeted, etc.

Respectfully Submitted by: Jessi Randall

Village of Holgate

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Summary: 7/11 to 7/25/2022

Work Completed:

- Jessi
 - Mosquito sprayer parts arrived & were installed. Sprayer is still having flow issues. Clarke rep has been contacted.
 - Preparing for upcoming Lead & Copper sampling throughout the Village. Sampling period is from June through September. Our dates are currently set for July 27-28.
 - Contacted 3 paving companies for pricing on resurfacing several streets and intersections in town. Have received zero estimates to date.
 - Replaced another spider on a low service pump.
 - Watson Well Drilling was here to pull pumps and motors for Wells 3 & 4. Extensive damage was found, due to only having partial power from Toledo Edison for an unknown amount of time. Pricing for repairs is coming.
 - Met with Bonded Chemicals to discuss our EPA violation of no spill containment. Waiting on pricing for new totes from them.
 - Met with Holgate Lumber to discuss new entryway for the chlorine room to accommodate the new disinfection totes. Waiting on pricing.
 - Wessler Engineering sent the entire team that's working on our water treatment study to do a walk-thru and brainstorm session at our Water Treatment Plant. Mayor also attended.
 - EJ Prescott sent 2 reps to troubleshoot our meter reading issue. Not all meters are communicating with Sally's computer system. The problem points were discovered. We are slowly working through the list of 50+ issues.
 - Village-wide brush pick-up with Tim.
 - Took one weekend of water/sewer readings and plant checks.
- Tim – Trash pickup. Kept brush pile pushed up. Took samples to IFM. Assisted with mowing Village properties. Took one weekend of water/sewer readings and plant checks. Tim has